New York State Department of Environmental Conservation
Division of Environmental Remediation

Petroleum Bulk Storage Application

Pursuant to the Petroleum Bulk Storage Law,
Article 17, Title 10 of ECL; 6 NYCRR 612-614 and 6 NYCRR, Subpart 360-14

Section A

(See enclosed instructions and please be sure to complete Sections A & B)

Please Type or Print Clearly and Complete All Items

Return Completed Form & Fees To:
NYSDEC - PBS Unit

Expiration Date:

PBS Number

DEC CBS Number:
(If applicable)

DEC SPDES Number:
(If applicable)

Transaction Type
(Check all that apply)
NOTE: Transaction Types 1, 2 and 5 may require a fee

- ☐ 1)Initial/ New Facility
- ☐ 2)Change of Ownership
- ☐ 3)Substantial Tank Modification
- ☐ 4)Information Correction
- ☐ 5)Renewal

FACILITY

Facility Name:

Location (Not P.O. Boxes)

Location (cont.):

City: | State: NY | Zip Code:

County: | Township or City:

Name of Operator at Facility: | Facility Telephone Number:

Emergency Contact Name: | Emergency Telephone Number:

OWNER

Owner Name:

Address (Street and/or P.O.):

City: | State: | Zip Code:

Federal Tax ID Number: | Owner Telephone Number:

Type of Owner: (check only one)
1 ☐ Private Resident
2 ☐ State Government
3 ☐ Local Government
4 ☐ Federal Government
5 ☐ Corporate/Commercial

TYPE OF PETROLEUM FACILITY (Check only one)

- ☐ 01=Storage Terminal/Petroleum Distributor
- ☐ 02=Retail Gasoline Sales
- ☐ 03=Other Retail Sales
- ☐ 04=Manufacturing
- ☐ 05=Utility
- ☐ 06=Trucking/Transportation
- ☐ 07=Apartment Building
- ☐ 08=School
- ☐ 09=Farm
- ☐ 10=Private Residence
- ☐ 11=Airline/Air Taxi
- ☐ 12=Chemical Distributor
- ☐ 13=Municipality
- ☐ 14=Refinery
- ☐ 15=Railroad
- ☐ 16=Vessel/Barge
- ☐ 99=Other (Specify):_____

I hereby certify under penalty of perjury that the information provided on this form is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Name of Owner or Authorized Representative: | Amount Enclosed: $

Title:

Signature: | Date:

CORRESPONDENCE

(Please keep up to date - this information is used for mailing and contact puposes)

Attention:

Name of Company:

Address:

Address:

City/State/Zip Code:

Telephone Number:

OFFICIAL USE ONLY

Page____ of____

Date Received __/__/__

Date Processed __/__/__

Amount Received $ _____

Reviewed by _____

PBS Number:

Section B - Tank Information

(See enclosed instructions and *use the key located on the bottom of this sheet to complete each item/column)*

Registration Expiration Date:

(1) Action	(2) IMPORTANT: Tank number is required. If tank and piping models are entered then the shaded columns DO NOT have to be supplied. Tank and piping model codes are on the PBS instruction sheet provided. Tank Model	Piping Model	Tank Number	(3) Tank Location	(4) Status	(5) Installation or Permanent Closure Date	(6) Capacity (Gallons)	(7) Product Stored	(8) Tank Type	(9) Tank Internal Protection	(10) Tank External Protection	(11) Tank Secondary Containment	(12) Tank Leak Detection	(13) Tank Overfill Prevention	(14) Tank Spill Prevention	(15) Tank Dispenser	(16) Piping Location	(17) Piping Type	(18) Piping External Protection	(19) Piping Sec Containment	(20) Piping Leak Detection	(21) Last Test Date/ Testing Due Date (Underground Tanks) Last Test Date	Next Test Date
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Action (1)
1. Initial Listing
2. Add Tank
3. Close/Remove Tank
4. Information Correction
5. Recondition/Repair/ Reline Tank

Tank Location (3)
1. Aboveground-contact w/soil
2. Aboveground-contact w/ impervious barrier
3. Aboveground on saddles, legs, stilts, rack, or cradle
4. Aboveground with 10% or more below ground
5. Underground
6. Underground, vaulted, with access

Status (4)
1. In-service
2. Temporarily out-of-service
3. Closed-Removed
4. Closed- In Place
5. Tank converted to Non-Regulated use

Product Stored (7)
0000. Empty
0001. #2 Fuel Oil
0002. #4 Fuel Oil
0003. #6 Fuel Oil
0011. Jet Fuel
0008. Diesel
0009. Gasoline
0012. Kerosene
0013. Lube Oil
0022. Waste/Used Oil
0259. #5 Fuel Oil
2642. Used Oil (Fuel)
9999. Other -please list :*

Tank Type (8)
01. Steel/Carbon Steel/Iron
02. Galvanized Steel Alloy
03. Stainless Steel Alloy
04. Fiberglass Coated Steel
05. Steel Tank in Concrete
06. Fiberglass Reinforced Plastic (FRP)
07. Plastic
08. Equivalent Technology
09. Concrete
10. Urethane Clad Steel
99. Other-please list:*

Internal Protection (9)
00. None
01. Epoxy Liner
02. Rubber Liner
03. Fiberglass Liner (FRP)
04. Glass Liner
99. Other-please list:*

External Protection (10/18)
00. None
01. Painted/Asphalt Coating
02. Original Sacrificial Anode
03. Original Impressed Current
04. Fiberglass
05. Jacketed
06. Wrapped (Piping)
07. Retrofitted Sacrificial Anode
08. Retrofitted Impressed Current
09. Urethane
99. Other-please list:*

Tank Leak Detection (12)
00 None
01. Interstitial Electronic Monitoring
02. Interstitial Manual Monitoring
03. Vapor Well
04. Groundwater Well
05. In-Tank System (ATG)
06. Impervious Barrier/Concrete Pad (A/G)
99. Other-please list:*

Piping Type (17)
00. None
01. Steel/Carbon Steel/Iron
02. Galvanized Steel
03. Stainless Steel Alloy
04. Fiberglass Coated Steel
05. Steel Encased in Concrete
06. Fiberglass Reinforced Plastic (FRP)
07. Plastic
08. Equivalent Technology
09. Concrete
10. Copper
11. Flexible Piping
99. Other-please list:*

Overfill Prevention(13)
00. None
01. Float Vent Valve
02. High Level Alarm
03. Automatic Shut-off
04. Product Level Gauge(A/G)
05. Vent Whistle
99. Other-please list:*

Secondary Containment (11/19)
00. None
01. Diking (A/G)
02. Vault (w/access)
03. Vault (w/o access)
04. Double-Walled (U/G)
05. Synthetic Liner
06. Remote Impounding Area
07. Excavation/Trench Liner System
08. Flexible Internal Liner (Bladder)
09. Modified Double-Walled (A/G)
10. Impervious Underlayment
11. Double Bottom (A/G)
99. Other-please list:*

Spill Prevention (14)
00. None
01. Catch Basin
02. Transfer Station Containment
99. Other - Please list*

Piping Location (16)
00. No Piping
01. Aboveground
02. Underground/On-ground
03. Aboveground/Underground Combination

Pipe Leak Detection (20)
00. None
01. Interstitial Electronic Monitoring
02. Interstitial Manual Monitoring
03. Vapor Well
04. Groundwater Well
07. Pressurized Piping Leak Detector
08. Tank Top Sump (Piping)
09. Exempt Suction Piping
99. Other-please list:*

Dispenser (15)
00. None
01. Submersible
02. Suction
03. Gravity

*** If other, please list on a separate sheet including Tank Number**

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

INSTRUCTIONS FOR COMPLETING "SECTION A" OF PETROLEUM BULK STORAGE APPLICATION

GENERAL INSTRUCTIONS - Type or print all items, except "signature" in Section A. This form must be completed for each applicable petroleum facility. Forward completed applications to the appropriate NYSDEC office.

PBS NUMBER - Enter the seven digit NYSDEC Registration Number if the facility was previously registered; otherwise, leave blank.

OTHER EXISTING DEC NUMBERS - Enter the Chemical Bulk Storage (CBS) Number (Hazardous Substance Bulk Storage Law, Article 40 of ECL; 6NYCRR Parts 595-599) and State Pollution Discharge Elimination System (SPDES) Number (Article 17, Title 8 of ECL, 6NYCRR Parts 750-758) that are assigned to the facility, if applicable. If not applicable, write "Not Applicable".

TRANSACTION TYPE - Check the appropriate box(es) to indicate type of transaction. (Check all that apply.)

Initial/New Facility..... First application for registration by the owner of a regulated facility. PBS number will be assigned by NYSDEC. Complete all sections.

Change of Ownership..... Application for registration by the new owner of the facility being transferred. Enter the PBS Number from the existing registration certificate and complete all sections.

Substantial Tank Modification.. Check this box if one of the following applies: (1) one or more new stationary tanks has been added to the facility; or (2) an existing stationary tank has been replaced, reconditioned or permanently closed. In Section A, complete the Facility Section, PBS Number, name/title/signature of a duly authorized officer, and date. In Section B, fill in the entire line of information for each tank being amended.

Information Correction..... If any information changes have occurred since the initial application or the last renewal, indicate the corrected information in the appropriate spaces, include the PBS Number, and complete the name/title/signature of a duly authorized officer, and date.

Renewal..... Application is being made for a previously registered facility that has not changed ownership since the last registration. Registration certificates for petroleum bulk storage facilities must be renewed every five years and are not transferable. Indicate any changes that have occurred since last renewal and provide the name/title/signature of the duly authorized officer, and date.

FACILITY INFORMATION - Enter the name and location (**not** PO Box) of the facility. Include any information that would assist in locating the facility. For county, enter the county in which the facility is located. For township, enter the geographical location, not the mailing city. Enter the facility telephone number and the name of the operator at the facility who is familiar with the tanks and the efforts of the facility to comply with Petroleum Bulk Storage Law (see Article 17, Title 10 of the Petroleum Bulk Storage Law, 6NYCRR Parts 612-614 and 6NYCRR, Subpart 360-14 (used oil)). Also enter the emergency contact name and telephone number.

OWNER INFORMATION - Enter the name, address and telephone number of the facility owner. Federal Tax Identification Number is the number assigned by the Internal Revenue Service for a corporation or a Social Security Number for an individual. It is required by New York State Department of Tax and Finance. For owner type, check the appropriate box. Note: apartment buildings are considered corporate/commercial.

MAILING CORRESPONDENCE - Enter the desired mailing name and address for correspondence (e.g. registration certificate, renewal notice) and the name of the contact person who is familiar with the efforts of the facility to comply with provisions of the Petroleum Bulk Storage Law.

TYPE OF PETROLEUM FACILITY - Check the appropriate box(es). If "other", specify the type of facility in the space provided.

NAME AND OFFICIAL TITLE OF OWNER OR OWNER'S AUTHORIZED REPRESENTATIVE - Type or print name and title of the owner or authorized representative. An application submitted by a corporation must be signed by a principal executive officer of at least the level of vice president or his/her duly authorized representative, if such representative is responsible for the overall operation of the facility. For a partnership or sole proprietorship, the application must be signed by a general partner or the proprietor, respectively. For a municipal, state or other public facility, the application must be signed by a principal or executive officer, ranking elected official or other duly authorized employee.

AMOUNT ENCLOSED - Indicate the fee enclosed. Make check/money order payable to NYSDEC. The fee is based on combined petroleum tank storage capacity * at the facility in gallons: 1,101-2,000 gallons - $100/facility; 2,001-4,999 gallons - $300/facility; 5,000-399,999 gallons - $500/facility. *NOTE: Product Type 0022 (waste/used oil) is **not** subject to registration fee. (An example of product type 0022 is used oil that will be hauled away by a waste hauler.)

SIGNATURE AND DATE - Enter the name, title, and signature of the owner or duly authorized officer, along with the date the application was prepared.

INSTRUCTIONS FOR COMPLETING "SECTION B" OF PETROLEUM BULK STORAGE APPLICATION

GENERAL INSTRUCTIONS - Enter all the information. Provide detail for each regulated tank (one complete line per tank; use additional forms as required). A site plan including tank numbers should be enclosed. Enter one choice per block. Make only one entry per column, except for tank external protection, tank secondary containment, tank leak detection, tank overfill prevention, piping external protection, and piping leak detection columns, where you may indicate a primary and secondary choice. **Refer to the Key at the bottom of "Section B" of the application form to indicate your responses.**

(Instructions for completing Section B are continued on the next page)

INSTRUCTIONS FOR COMPLETING "SECTION B" OF PETROLEUM BULK STORAGE APPLICATION (CONTINUED)

(Column 1) ACTION - Enter the type of action from the following choices:

1. Initial Listing	Initial registration, renewal, or change of ownership of a facility.
2. Add Tank	Installing a new tank at a facility.
3. Close/Remove Tank	Permanently closing a tank (per 6NYCRR section 613.9(b)), or conversion to non-regulated substance/use.
4. Information Correction	Information changes that have occurred since the initial application or last renewal for any tank. Indicate the tank number and correct the information in the appropriate spaces.
5. Recondition/Repair/Reline Tank	Reconditioning a tank (6NYCRR section 614.6 - underground tanks and 614.12 - aboveground tanks), i.e. permanent repair and/or relining.

(Column 2) TANK MODEL, PIPING MODEL, and TANK NUMBER - A tank number is required for each tank. Enter the number of the tank, using the tank numbering system at the facility. If none exists, establish one (e.g. 001, 002, etc.). Any combination of letters and numbers is acceptable, except "000" or duplicate tank numbers at the same facility. For Tank Model and Piping Model, there is a chart at the end of these instructions that lists some commonly used tank models and piping models for which the model description defines the related equipment. Therefore, for a given tank, if the tank model appears on the chart and you enter the tank model code (use code 101 through 108 for underground tanks, code 201 through 205 for aboveground tanks) in column 2 of the registration form, you will not have to enter the related information in shaded columns 8, 10 and 11 for that tank. Similarly, for a given tank, if the piping model appears on the chart and you enter the piping model code (A through G) in column 2 of the registration form, you will not have to enter the related information in shaded columns 17, 18 and 19 for that tank.

(Column 3) TANK LOCATION - Specify the location of the tank from the following choices:

1. Aboveground - contact with soil	Tank bottom rests on soil, allowing no visual inspection.
2. Aboveground - contact with impervious barrier	Tank bottom rests on impervious barrier, allowing visual inspection for leaks.
3. Aboveground on saddles, legs, stilts, rack or cradle	Tank bottom rests above grade or pad, allowing visual inspection.
4. Aboveground with 10% or more below ground	Aboveground less than 90% above grade, partially buried.
5. Underground	Completely covered with earth or vaulted with no access.
6. Underground, vaulted with access	Tank in subterranean vault, accessible for inspection.

(Column 4) STATUS - Specify the status of the tank. If a tank is permanently out of service (Status 3 or 4), it must be closed pursuant to 6NYCRR section 613.9(b). If not closed as such, it may be considered temporarily out-or-service (Status 2). Status 5 refers to a product stored in the tank that is no longer regulated under the definition of petroleum in 6NYCRR section 612.1(c)(21).

(Column 5) INSTALLATION OR PERMANENT CLOSURE DATE - For Action 1, 2, 4 or 5, enter the month, day, and year the tank was completely installed. If installed prior to 1986 and exact date is unknown, enter 00/00/0000. For Action 3 (Closure), enter the month, day, and year the tank was permanently closed or converted to non-regulated substance/use.

(Column 6) CAPACITY - Specify the total design or maximum capacity of the tank in gallons.

(Column 7) PRODUCT STORED - Specify the type of petroleum product stored in the tank. (An example of product type 2642 is used oil that feeds a boiler or furnace. An example of product type 0022 is used oil that will be hauled away by a waste hauler.)

(Column 8) TANK TYPE - Specify tank type. If tank type is unknown, or tank is coated or painted steel, enter 01. Tank Type 08 (Equivalent Technology) may require a variance before installation (6NYCRR section 614.1(e); contact NYSDEC regional office for more information). (Tank Type requirements for new underground and aboveground tanks are specified in 6NYCRR section 614.2(a)(1) and 614.8(a)(1), respectively.) If you entered a tank model code in column 2, skip column 8.

(Column 9) TANK INTERNAL PROTECTION - Specify the type of protection provided for the tank to prevent internal corrosion. (Refer to 6NYCRR sections 614.12 and 614.6 for aboveground and underground tank requirements, respectively.)

(Column 10) TANK EXTERNAL PROTECTION - Specify the type(s) of protection provided for the tank to prevent external corrosion. (Refer to 6NYCRR sections 614.9(b) and 614.3(e) for aboveground and underground tank requirements, respectively.) If you entered a tank model code in column 2, skip column 10.

(Column 11) TANK SECONDARY CONTAINMENT - Specify type(s) of secondary containment system. For the two available entries of this category, select the supporting structure used for secondary containment as the first entry and, if different, enter the means of obtaining impermeability as the second entry. (Refer to 6NYCRR section 613.3(c)(6) for secondary containment requirements for aboveground tanks. For new underground storage tanks, see 6NYCRR section 614.4.) If you entered a tank model code in column 2, skip column 11.

(Column 12) TANK LEAK DETECTION - Specify leak detection method(s) used. (Refer to 6NYCRR section 614.11 and 614.5 for leak monitoring system requirements for new aboveground tanks and new underground tanks, respectively.)

(Column 13) TANK OVERFILL PREVENTION - Specify the type(s) of overfill prevention equipment used. (Refer to 6NYCRR section 614.14(g)(1) on overfill prevention requirements for new underground tanks. See section 613.3(c) on additional overfill requirements for new and existing aboveground tanks.)

(Column 15) TANK DISPENSER METHOD - Specify method/pump used to remove product from tank.

(Column 14) TANK SPILL PREVENTION - Specify type of spill prevention equipment used.

(Column 16) PIPING LOCATION - Specify piping location.

01. Aboveground	Piping is elevated and not in contact with surface (soil, concrete, asphalt, etc.).
02. Underground/On-ground	Piping completely covered with earth or resting in contact with surface (soil, concrete, asphalt, etc.)
03. Aboveground/Underground Combination	Piping system contains both aboveground and underground piping.

(Column 17) PIPING TYPE - Specify piping type. (Refer to 6NYCRR section 614.14(a) for piping requirements for new underground piping systems.) If you entered a piping model code in column 2, skip column 17.

(Column 18) PIPING EXTERNAL PROTECTION - Specify the type(s) of protection provided for the pipe to prevent external corrosion. If you entered a piping model code in column 2, skip column 18.

(Column 19) PIPING SECONDARY CONTAINMENT - Specify the type of secondary containment system. If you entered a piping model code in column 2, skip column 19.

(Column 20) PIPING LEAK DETECTION - Specify leak detection method used (Refer to 6NYCRR section 614.14(g)(3).)

(Column 21) LAST TEST DATE - For underground tanks, enter the month, day, and year of the most recent tightness test performed per 6NYCRR section 613.5(a). This entry does not satisfy the requirement for notification of test results. Calculations, along with the test report, must be submitted to NYSDEC if they have not already been. Note that not all underground tanks require testing. (Refer to 6NYCRR section 613.5(a).)

Tank and Piping Model Chart (For use in Section B, Column 2)

This chart lists some commonly used tank models and piping models for which the model description defines the related equipment. Therefore, for a given tank, if the tank model appears on the chart and you enter the tank model code (use code 101 through 108 for underground tanks, codes 201 through 205 for aboveground tanks) in column 2 of the registration form, you will not have to enter the related information in shaded columns 8, 10 and 11 for that tank. Similarly, for a given tank, if the piping model appears on the chart and you enter the piping model code (A through G) in column 2 of the registration form, you will not have to enter the related information in shaded columns 17, 18 and 19 for that tank.

Code #	Model Description	Examples of Model Names or Manufacturers
Underground Tanks		
101	STI-P3 single wall tank (cathodically protected steel tank with no secondary containment)	Highland Tank, Mohawk Metals, Lancaster Tank, Modern Welding
102	STI-P3 double wall tank (cathodically protected double wall steel tank)	Highland Tank, Mohawk Metals, Lancaster Tank, Modern Welding
103	FRP single wall tank (Fiberglass tank with no secondary containment)	Owens Corning, Fluid Containment, Containment Solutions, Xerxes
104	FRP double wall tank (Fiberglass double wall tank)	Owens Corning, Fluid Containment, Containment Solutions, Xerxes
105	Fiberglass clad steel single wall tank (no secondary containment)	Buffalo Tank, Highland Tank
106	Fiberglass clad steel double wall tank	Buffalo Tank
107	Jacketed steel tank (steel tank with secondary containment of plastic or FRP)	Total Containment Jacketed tank, Elutron tank, Permatank, Modern Welding Glasteel II
108	ACT 100U double wall steel tank (steel tank with urethane cladding)	Titan, Euro-Tank, HT-Fibre-Thane
Aboveground Tanks		
201	Steel tank in a steel dike	Highland Tank and others
202	Concrete encased steel tank	ConVault
203	Double wall tank (does not meet requirement for secondary containment)	
204	Modified double wall tank (meets requirements for secondary containment because containment is provided for all spill scenarios including spills from the top of the tank such as overfills)	SuperSafe Tank, Armor Cast, FitFueler Tank, Highland OP Tank
205	Plastic tank (used oil only)	Kosmo Igloo
Piping		
A	Cathodically protected single wall steel pipe	
B	Steel pipe inside of plastic pipe	
C	FRP single wall pipe	Ameron, A O Smith
D	FRP double wall pipe	Ameron, A O Smith
E	Flex pipe	APT-Poly-Tech, Bufflex II, Perma-Flexx, GeoFlex-S, GeoFlex-D, Enviroflex, Omniflex
F	Copper pipe	
G	Copper pipe inside of plastic pipe	